

Appendix C1									
Leader of the Council									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	158,600	158,600	78,700	122,152	169,700	0	11,100	11,100	Higher due to overlapping of costs for the month of July for Corporate Governance. Additional costs for Procurement are expected to be recharged to Capital Projects
Other Expenditure	7,200	7,200	3,600	19,974	21,200	0	14,000	14,000	Additional consultants costs relating to recruitment of Group Head post.
Income	0	0	0	0	0	0	0	0	
Corporate Governance	165,800	165,800	82,300	142,126	190,900	0	25,100	25,100	
Employees	12,100	12,100	8,500	8,923	12,900	0	800	800	
Other Expenditure	407,700	407,700	185,200	165,419	394,400	0	(13,300)	(13,300)	Savings expected against members allowances
Income	0	0	0	0	0	0	0	0	
Democratic Rep & Management	419,800	419,800	193,700	174,343	407,300	0	(12,500)	(12,500)	
Employees	2,300	2,300	1,100	0	0	0	(2,300)	(2,300)	
Other Expenditure	7,900	7,900	3,900	0	0	0	(7,900)	(7,900)	
Income	0	0	0	0	0	0	0	0	
Elections	10,200	10,200	5,000	0	0	0	(10,200)	(10,200)	No expenditure if there is no by elections
Employees	152,600	152,600	76,900	78,488	157,200	0	4,600	4,600	
Other Expenditure	100,900	100,900	31,000	29,725	104,900	0	4,000	4,000	
Income	(1,000)	(1,000)	(500)	(8,689)	(9,600)	0	(8,600)	(8,600)	Additional Individual Electoral Registration (IER) Grant funding of £8.5k to fund the additional costs as above
Electoral Registration	252,500	252,500	107,400	99,525	252,500	0	0	0	
Employees	505,400	505,400	248,600	289,664	591,300	235	85,665	85,900	Additional legal work relating to Litigation & S106 is being undertaken by Agency/ Temporary staff, partially expected to be off-set by additional income
Other Expenditure	26,600	26,600	25,100	35,122	36,000	(116)	9,516	9,400	Higher software costs by £4k due to upgrade and higher Books & publications by £3k and remainder relates to consultants costs
Income	(77,500)	(77,500)	(8,800)	(25,407)	(111,000)	0	(33,500)	(33,500)	Higher income due to more activity
Legal	454,500	454,500	264,900	299,379	516,300	119	61,681	61,800	
Employees	119,100	119,100	59,000	52,202	111,100	0	(8,000)	(8,000)	Savings expected due to a vacant post
Other Expenditure	24,900	24,900	12,300	12,548	24,900	0	0	0	
Income	0	0	0	0	0	0	0	0	
Committee Services	144,000	144,000	71,300	64,750	136,000	0	(8,000)	(8,000)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	82,400	82,400	41,200	12,968	83,090	0	690	690	
Income	(83,800)	(83,800)	(41,900)	(57,747)	(84,350)	(550)	0	(550)	Current budgeted income due to be received.
General Property Expenses	(1,400)	(1,400)	(700)	(44,779)	(1,260)	(550)	690	140	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	530	1,560	0	1,560	1,560	Cleaning costs for the Lammas Pavilion.
Income	0	0	0	0	0	0	0	0	
Sea Cadets	0	0	0	530	1,560	0	1,560	1,560	
Employees	0	0	0	0	0	0	0	0	This is an old budget now due to the acquisition of the Elmsleigh Centre.
Other Expenditure	160,000	160,000	80,000	0	0	0	(160,000)	(160,000)	
Income	(550,000)	(550,000)	(275,000)	(150,000)	(300,000)	0	250,000	250,000	
Staines Town Centre Management	(390,000)	(390,000)	(195,000)	(150,000)	(300,000)	0	90,000	90,000	
Employees	317,300	317,300	149,000	152,187	322,500	25	5,175	5,200	Additional overtime payments and higher superannuation payments against the budget, expected to be funded through other lines
Other Expenditure	57,300	75,300	15,000	15,832	75,300	0	0	0	
Income	0	0	0	(5)	0	0	0	0	
HR	374,600	392,600	164,000	168,014	397,800	25	5,175	5,200	
Employees	57,900	57,900	29,700	31,222	59,900	0	2,000	2,000	
Other Expenditure	800	800	400	95	400	30	(430)	(400)	
Income	0	0	0	0	0	0	0	0	
Payroll	58,700	58,700	30,100	31,317	60,300	30	1,570	1,600	
Employees	685,100	685,100	338,500	284,891	635,100	0	(50,000)	(50,000)	Savings expected due to vacant posts, expected to be covered by additional payments
Other Expenditure	382,400	352,400	194,100	230,675	355,400	0	3,000	3,000	
Income	0	0	0	(3,500)	(3,000)	0	(3,000)	(3,000)	
Information & Comms Technology	1,067,500	1,037,500	532,600	512,066	987,500	0	(50,000)	(50,000)	
Total Employees	2,010,400	2,010,400	990,000	1,019,729	2,059,700	259	49,041	49,300	
Total Other Expenditure	1,258,100	1,246,100	591,800	522,889	1,097,150	(86)	(148,864)	(148,950)	
Total Income	(712,300)	(712,300)	(326,200)	(245,347)	(507,950)	(550)	204,900	204,350	
	2,556,200	2,544,200	1,255,600	1,297,270	2,648,900	(376)	105,076	104,700	

Appendix C2									
Deputy Leader									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	629,300	629,300	314,600	332,533	484,650	0	(144,650)	(144,650)	2 vacant posts and a underspend on agency staff.
Other Expenditure	406,600	406,600	203,300	247,069	465,350	59,259	(509)	58,750	Current cost of £58k on unbudgeted Covid19 expenditure, include the Stanwell foodbank.
Income	(635,600)	(635,600)	(14,200)	(9,800)	(565,600)	0	70,000	70,000	Year end transfer from set asides to fund expenditure, public halls income expected to be on target (£24.5k). Landid are being kept on for an extra quarter and this will cost £70k. This was funded by the set asides and factored in that only 2 quarters of payments would be made, now there will be 3.
Asset Mgn Administration	400,300	400,300	503,700	569,803	384,400	59,259	(75,159)	(15,900)	
Employees	0	0	0	0	0	0	0	0	This covers revenue costs for properties being developed or awaiting development.
Other Expenditure	0	0	0	738,155	837,780	0	837,780	837,780	£15k show home furniture for Ceaser Court(potentially moving to 43k per committments, extra not forecasted), £151k service charge liability for Elmsleigh Multi-story Car Park, £151k Hannover House empty costs, £498k Thameside House running costs (electricity & insurance and a big rates demand), £7k Benwell insruance liability and running costs for Oast House totalling £14 approx.
Income	0	0	0	0	0	0	0	0	
Development Properties	0	0	0	738,155	837,780	0	837,780	837,780	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	1,284,100	1,284,100	642,200	403,397	1,284,100	0	0	0	Expected to be on budget.
Income	0	0	0	280	280	280	0	280	Credit note relating to the previous FY has caused this charge.
Planned Maintenance Program	1,284,100	1,284,100	642,200	403,677	1,284,380	280	0	280	
Employees	213,300	213,300	95,200	97,142	216,500	0	3,200	3,200	
Other Expenditure	8,400	8,400	4,000	1,681	5,000	1,150	(4,550)	(3,400)	
Income	0	0	0	0	0	0	0	0	
Chief Executive	221,700	221,700	99,200	98,824	221,500	1,150	(1,350)	(200)	
Employees	274,000	274,000	135,700	138,406	281,000	0	7,000	7,000	Additional allowance payment to one member of staff as S151 officer
Other Expenditure	2,400	2,400	1,300	(79,297)	2,400	0	0	0	Early pension payment of £80k due to Surrey County Council is still outstanding and waiting to be charged
Income	0	0	0	0	0	0	0	0	
Deputy Chief Executives	276,400	276,400	137,000	59,109	283,400	0	7,000	7,000	
Employees	120,600	120,600	59,400	68,576	130,000	3,096	6,304	9,400	Honorarium is being paid to 2 members of staff for additional responsibilities and additional costs relating to Covid-19
Other Expenditure	4,800	4,800	2,400	1,908	4,300	0	(500)	(500)	i
Income	0	0	0	0	0	0	0	0	
MaT Secretariat & Support	125,400	125,400	61,800	70,485	134,300	3,096	5,804	8,900	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	112,100	112,100	41,700	39,861	112,100	0	0	0	
Income	(1,000)	(1,000)	0	0	(1,000)	0	0	0	
Emergency Planning	111,100	111,100	41,700	39,861	111,100	0	0	0	
Total Employees	1,237,200	1,237,200	604,900	636,657	1,112,150	3,096	(128,146)	(125,050)	
Total Other Expenditure	1,818,400	1,818,400	894,900	1,352,775	2,711,030	60,409	832,221	892,630	
Total Income	(636,600)	(636,600)	(14,200)	(9,520)	(566,320)	280	70,000	70,280	
	2,419,000	2,419,000	1,485,600	1,979,913	3,256,860	63,785	774,075	837,860	

Appendix C3									
Finance									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	659,700	659,700	326,500	307,464	659,700	0	0	0	Vacant posts are being covered by agency staff which are usually paid in arrears
Other Expenditure	46,900	76,900	30,900	29,271	76,900	75	(75)	0	
Income	(69,000)	(69,000)	0	(74)	(69,000)	0	0	0	
Accountancy	637,600	667,600	357,400	336,661	667,600	75	(75)	0	
Employees	2,330,000	2,330,000	1,165,000	(207,654)	2,330,000	0	0	0	Added years Pension & compensation payments of £1.93m for previous financial years is still due to Surrey County Council and September payment for current financial year is actually made one month in arrears
Other Expenditure	61,600	61,600	22,200	20,446	58,600	0	(3,000)	(3,000)	
Income	0	0	0	0	0	0	0	0	
Unapportionable CentralO/Heads	2,391,600	2,391,600	1,187,200	(187,208)	2,388,600	0	(3,000)	(3,000)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	
Income	0	0	0	0	0	0	0	0	
Misc Expenses	0	0	0	0	0	0	0	0	
Employees	101,000	101,000	49,600	47,028	96,500	0	(4,500)	(4,500)	
Other Expenditure	71,700	86,700	12,900	(106,006)	86,700	0	0	0	Early pension payment of £117k due to Surrey County Council is still outstanding and waiting to be charged
Income	0	0	0	0	0	0	0	0	
Audit	172,700	187,700	62,500	(58,978)	183,200	0	(4,500)	(4,500)	
Employees	1,050,000	1,050,000	524,300	450,858	925,000	0	(125,000)	(125,000)	Savings expected due to vacant posts, partially to be used to pay for temporary staff to clear back log of work
Other Expenditure	448,600	448,600	302,400	313,168	448,600	9,675	(9,675)	0	
Income	(311,500)	(311,500)	0	0	(186,500)	125,000	0	125,000	Income is expected to be low due to Covid-19 crisis
CServ Management & Support	1,187,100	1,187,100	826,700	764,026	1,187,100	134,675	(134,675)	0	
Total Employees	4,140,700	4,140,700	2,065,400	597,696	4,011,200	0	(129,500)	(129,500)	
Total Other Expenditure	628,800	673,800	368,400	256,879	670,800	9,750	(12,750)	(3,000)	
Total Income	(380,500)	(380,500)	0	(74)	(255,500)	125,000	0	125,000	
	4,389,000	4,434,000	2,433,800	854,501	4,426,500	134,750	(142,250)	(7,500)	

Appendix C5									
Community Wellbeing									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	107,300	107,300	52,800	48,241	102,400	158	(5,058)	(4,900)	
Other Expenditure	82,900	82,900	41,200	32,385	84,600	0	1,700	1,700	
Income	(205,000)	(205,000)	(147,300)	(201,312)	(240,200)	0	(35,200)	(35,200)	Surrey Telecare grant of £10k & additional SPAN income
Span	(14,800)	(14,800)	(53,300)	(120,687)	(53,200)	158	(38,558)	(38,400)	
Employees	451,900	451,900	226,100	188,544	388,500	7,752	(71,152)	(63,400)	Vacant positions hoping to be filled by January 2021
Other Expenditure	19,300	19,300	8,000	8,615	19,300	0	0	0	
Income	(20,000)	(20,000)	(10,000)	0	(20,000)	0	0	0	
Com Care Administration	451,200	451,200	224,100	197,159	387,800	7,752	(71,152)	(63,400)	
Employees	622,200	622,200	308,900	245,154	523,400	2,079	(100,879)	(98,800)	Vacant positions hoping to be filled by January 2021
Other Expenditure	289,800	289,800	155,000	73,399	177,500	774	(113,074)	(112,300)	Supplies and services costs lower due to COVID19
Income	(394,200)	(394,200)	(197,400)	(8,862)	(30,200)	364,000	0	364,000	Income impacted by closure of Day Centres due to COVID19
Day Centres	517,800	517,800	266,500	309,692	670,700	366,852	(213,952)	152,900	
Employees	124,600	124,600	61,100	65,891	135,600	1,119	9,881	11,000	Evening MOW Driver to start in December, funded by residual balance of PPP grant
Other Expenditure	87,400	87,400	47,100	53,195	96,200	0	8,800	8,800	
Income	(160,300)	(160,300)	(68,400)	(88,750)	(177,400)	(17,100)	0	(17,100)	Additional meals ordered due to COVID 19
Meals on Wheels	51,700	51,700	39,800	30,337	54,400	(15,981)	18,681	2,700	
Employees	525,600	525,600	260,600	250,843	617,100	0	91,500	91,500	Additional costs relating to Social Workers funded through additional income from Surrey County Council
Other Expenditure	12,400	12,400	6,100	8,616	17,200	0	4,800	4,800	
Income	(538,000)	(538,000)	(538,000)	(555,434)	(634,700)	0	(96,700)	(96,700)	Please see above
Spelthorne Troubled Families	0	0	(271,300)	(295,975)	(400)	0	(400)	(400)	
Employees	199,600	199,600	96,300	92,133	199,600	0	0	0	
Other Expenditure	48,100	48,100	14,600	6,463	32,100	(16,000)	0	(16,000)	Savings expected against overall transport budget due to less usage due to Covid-19
Income	(94,000)	(94,000)	(36,900)	(4,021)	(26,300)	67,700	0	67,700	Income for the year is expected to be lower than budget due to the COVID-19 crisis
SAT	153,700	153,700	74,000	94,575	205,400	51,700	0	51,700	
Employees	55,800	55,800	27,700	24,163	48,800	0	(7,000)	(7,000)	
Other Expenditure	82,700	87,100	42,900	12,712	92,100	5,000	0	5,000	
Income	0	0	0	0	0	0	0	0	
People & Partnerships	138,500	142,900	70,600	36,874	140,900	5,000	(7,000)	(2,000)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	209,600	222,900	111,500	118,250	222,900	0	0	0	
Income	0	0	0	0	0	0	0	0	
General Grants	209,600	222,900	111,500	118,250	222,900	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	13,000	23,400	10,000	0	23,400	0	0	0	
Income	0	0	0	0	0	0	0	0	
Research & Consultation	13,000	23,400	10,000	0	23,400	0	0	0	
Total Employees	2,087,000	2,087,000	1,033,500	914,970	2,015,400	11,107	(82,707)	(71,600)	
Total Other Expenditure	845,200	873,300	436,400	313,635	765,300	(10,226)	(97,774)	(108,000)	
Total Income	(1,411,500)	(1,411,500)	(998,000)	(858,379)	(1,128,800)	414,600	(131,900)	282,700	
	1,520,700	1,548,800	471,900	370,226	1,651,900	415,481	(312,381)	103,100	

Appendix C9									
Housing									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	1,327,400	1,327,400	658,600	734,060	1,457,000	63,020	66,580	129,600	Overspend due to Heads of Housing working additional hours due to COVID19. One post not budgeted for, as transferred from Family Support. Increase in Super contributions
Other Expenditure	62,500	56,500	21,100	17,757	58,600	63	2,037	2,100	
Income	(33,900)	(33,900)	(16,900)	(10)	(74,000)	0	(40,100)	(40,100)	Increase of reimbursements for RSI & KGE at end of year in line with 19/20 actuals
Housing Needs	1,356,000	1,350,000	662,800	751,807	1,441,600	63,083	28,517	91,600	
Employees	39,000	39,000	19,500	0	39,000	0	0	0	
Other Expenditure	2,892,200	2,898,200	1,438,100	2,009,188	3,469,300	199,116	371,984	571,100	
Income	(2,353,000)	(2,353,000)	(1,422,700)	(1,588,645)	(2,672,500)	(63,193)	(256,307)	(319,500)	
Homelessness	578,200	584,200	34,900	420,543	835,800	135,923	115,677	251,600	B&B costs higher than budgeted, due to COVID19
Employees	591,600	591,600	292,600	286,581	579,600	0	(12,000)	(12,000)	Two part time posts vacant
Other Expenditure	41,700	41,700	19,300	40,180	60,700	0	19,000	19,000	Software costs to be covered by new burdens grants
Income	(300,000)	(300,000)	(150,200)	(265,509)	(370,600)	0	(70,600)	(70,600)	Additional new burdens grants received
Housing Benefits Admin	333,300	333,300	161,700	61,252	269,700	0	(63,600)	(63,600)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	28,672,000	25,736,700	14,357,400	12,614,941	25,736,700	0	0	0	
Income	(28,621,000)	(25,621,000)	(14,310,400)	(11,418,674)	(25,679,800)	0	(58,800)	(58,800)	Increase in DHP Contribution, amount not known until after budget set
Housing Benefits Payments	51,000	115,700	47,000	1,196,267	56,900	0	(58,800)	(58,800)	
Total Employees	1,958,000	1,958,000	970,700	1,020,641	2,075,600	63,020	54,580	117,600	
Total Other Expenditure	31,668,400	28,733,100	15,835,900	14,682,067	29,325,300	199,179	393,021	592,200	
Total Income	(31,307,900)	(28,307,900)	(15,900,200)	(13,272,838)	(28,796,900)	(63,193)	(425,807)	(489,000)	
	2,318,500	2,383,200	906,400	2,429,870	2,604,000	199,007	21,793	220,800	

Appendix C6									
Leisure Services									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	207,200	207,200	102,600	112,349	225,600	267	18,133	18,400	Additional costs incurred covering two posts on maternity leave
Other Expenditure	11,200	11,200	5,500	4,700	11,800	613	(13)	600	
Income	0	0	0	0	0	0	0	0	
Leisure Administration	218,400	218,400	108,100	117,049	237,400	879	18,121	19,000	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	57,600	57,600	48,000	48,000	217,220	159,620	0	159,620	Payment Holiday of profit share & employee contributions, due to impact of COVID19 as agreed by Cabinet
Income	(260,300)	(260,300)	0	0	0	260,300	0	260,300	Additional income as per contract
Spelthorne Leisure Centre	(202,700)	(202,700)	48,000	48,000	217,220	419,920	0	419,920	
Employees	12,600	12,600	6,300	6,397	12,700	181	(81)	100	
Other Expenditure	3,300	3,300	2,100	2,579	6,100	0	2,800	2,800	
Income	(3,100)	(3,100)	(1,600)	332	(1,800)	1,300	0	1,300	
Resource Centre	12,800	12,800	6,800	9,308	17,000	1,481	2,719	4,200	
Employees	1,600	1,600	700	40	200	0	(1,400)	(1,400)	
Other Expenditure	17,900	17,900	8,900	5,560	12,300	0	(5,600)	(5,600)	
Income	(6,500)	(6,500)	(3,200)	1,000	(3,000)	3,500	0	3,500	
Sports Development	13,000	13,000	6,400	6,600	9,500	3,500	(7,000)	(3,500)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	
Income	(46,200)	(46,200)	(8,200)	(8,200)	(46,200)	0	0	0	
Sunbury Golf Club	(46,200)	(46,200)	(8,200)	(8,200)	(46,200)	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	1,100	1,100	100	0	1,100	0	0	0	
Income	0	0	0	0	0	0	0	0	
Safeguarding	1,100	1,100	100	0	1,100	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	5,400	5,400	4,400	5,008	6,000	0	600	600	
Income	(8,000)	(8,000)	(8,000)	0	(8,000)	0	0	0	
Museum	(2,600)	(2,600)	(3,600)	5,008	(2,000)	0	600	600	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	24,800	24,800	12,800	4,896	24,800	0	0	0	
Income	0	0	0	0	0	0	0	0	
Youth	24,800	24,800	12,800	4,896	24,800	0	0	0	
Employees	0	0	0	636	1,300	0	1,300	1,300	
Other Expenditure	5,000	5,000	2,500	0	2,600	0	(2,400)	(2,400)	
Income	(600)	(600)	(300)	0	(300)	300	0	300	
Active Lifestyle	4,400	4,400	2,200	636	3,600	300	(1,100)	(800)	
Employees	1,500	1,500	700	0	0	0	(1,500)	(1,500)	
Other Expenditure	29,800	29,800	19,600	13,063	26,000	0	(3,800)	(3,800)	
Income	(3,000)	(3,000)	(1,500)	0	(1,500)	1,500	0	1,500	
Arts Development	28,300	28,300	18,800	13,063	24,500	1,500	(5,300)	(3,800)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	2,000	2,000	1,000	0	1,000	0	(1,000)	(1,000)	
Income	0	0	0	0	0	0	0	0	
Events	2,000	2,000	1,000	0	1,000	0	(1,000)	(1,000)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	7,900	7,900	4,600	55,701	60,400	55,609	(3,109)	52,500	Higher expenditure relating to Health & Safety due to covid-19 crisis
Income	(12,900)	(12,900)	(6,500)	(468)	(900)	0	12,000	12,000	No income is expected for Health & Safety as no external courses are to taken due to other priority work and Public Health reimbursement income is expected to be lower against the budget
Public Health	(5,000)	(5,000)	(1,900)	55,233	59,500	55,609	8,891	64,500	
Total Employees	222,900	222,900	110,300	119,422	239,800	448	16,452	16,900	
Total Other Expenditure	166,000	166,000	109,500	139,508	369,320	215,842	(12,522)	203,320	
Total Income	(340,600)	(340,600)	(29,300)	(7,336)	(61,700)	266,900	12,000	278,900	
	48,300	48,300	190,500	251,593	547,420	483,190	15,930	499,120	

Appendix C7									
Compliance, Waste & Risk									
Results to 30-Sep-20	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	457,000	457,000	226,000	189,717	457,000	0	0	0	Vacant posts are being covered by agency staff and additional paymernts which are usually paid in arrears
Other Expenditure	1,001,300	1,001,300	731,400	237,662	648,300	0	(353,000)	(353,000)	Savings expected of £258k against Business Rates budget mainly due to no Business rates paid for Elmsleigh Centre & Elmsleigh Road Car Parks and lower rates for Bridge Street Car park. £95k savings as no rental payment due to Surrey County Council for Oast House within Kingston Road car park in this financial year as this was purchased recently and annual On- Strret parking payment due to Surrey County Council is also outstanding for 2019/20
Income	(2,126,200)	(2,126,200)	(1,017,600)	(222,800)	(1,283,200)	843,000	0	843,000	Income for the year is expected to be lower than budget due to the COVID-19 crisis.
Car Parks	(667,900)	(667,900)	(60,200)	204,579	(177,900)	843,000	(353,000)	490,000	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	28,800	28,800	20,700	21,978	28,800	0	0	0	
Income	(351,100)	(351,100)	(170,000)	(208,752)	(400,000)	0	(48,900)	(48,900)	Income is expected to exceed the budget target due to an increase in number of deaths.
Cemeteries	(322,300)	(322,300)	(149,300)	(186,774)	(371,200)	0	(48,900)	(48,900)	
Employees	67,500	67,500	33,400	33,466	67,700	50	150	200	
Other Expenditure	176,900	176,900	93,300	92,208	174,900	0	(2,000)	(2,000)	
Income	0	0	0	0	0	0	0	0	
Community Safety	244,400	244,400	126,700	125,674	242,600	50	(1,850)	(1,800)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	116,200	116,200	104,500	112,491	116,200	0	0	0	
Income	0	0	0	0	0	0	0	0	
Depot	116,200	116,200	104,500	112,491	116,200	0	0	0	
Employees	1,175,200	1,175,200	580,800	554,813	1,175,200	2,500	(2,500)	0	Vacant posts are being covered by agency staff which are usually paid in arrears
Other Expenditure	136,300	136,300	80,600	82,742	136,300	0	0	0	
Income	(24,200)	(24,200)	(20,600)	(2,940)	(7,000)	0	17,200	17,200	No management recharge income from Runnymede BC due to cease of contract
DS Management & Support	1,287,300	1,287,300	640,800	634,615	1,304,500	2,500	14,700	17,200	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	2,500	2,500	1,100	130	200	0	(2,300)	(2,300)	
Income	(4,500)	(4,500)	(2,300)	(755)	(1,000)	0	3,500	3,500	
Food Safety	(2,000)	(2,000)	(1,200)	(625)	(800)	0	1,200	1,200	
Employees	1,294,500	1,294,500	630,200	624,108	1,294,500	0	0	0	Vacant posts are being covered by agency staff and additional overtime payments which are usually made in arrears
Other Expenditure	643,300	643,300	255,100	257,330	643,300	0	0	0	
Income	(248,600)	(248,600)	(120,900)	(112,516)	(248,600)	0	0	0	
Grounds Maintenance	1,689,200	1,689,200	764,400	768,922	1,689,200	0	0	0	
Employees	215,200	215,200	106,900	81,640	215,200	0	0	0	Vacant post is expected to be covered by agency/temporary staff which are usually paid in arrears
Other Expenditure	5,400	5,400	2,600	3,674	6,500	0	1,100	1,100	
Income	(115,600)	(115,600)	(59,600)	(53,959)	(79,600)	36,000	0	36,000	Income for the year is expected to be lower than budget due to the COVID-19 crisis.
Licensing	105,000	105,000	49,900	31,356	142,100	36,000	1,100	37,100	
Employees	1,333,700	1,333,700	670,500	677,249	1,333,700	0	0	0	Vacant posts are being covered by agency staff and 3 members of staff are on long term sick leave also being covered by additional payments.
Other Expenditure	886,000	886,000	685,300	644,777	886,000	0	0	0	
Income	(793,000)	(793,000)	(696,500)	(761,553)	(834,000)	109,000	(150,000)	(41,000)	Refuse Collection income is expected to be lower against the budget due to Covid-19 crisis, off- set by higher Green wastes bins income due to more activity
Refuse Collection	1,426,700	1,426,700	659,300	560,473	1,385,700	109,000	(150,000)	(41,000)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	113,300	113,300	59,000	68,599	123,100	0	9,800	9,800	Higher Business Rates
Income	(250,000)	(250,000)	(125,000)	(30,566)	(60,000)	190,000	0	190,000	Income for the year is expected to be lower than budget due to the COVID-19 crisis.
Staines Market	(136,700)	(136,700)	(66,000)	38,034	63,100	190,000	9,800	199,800	
Employees	659,100	659,100	326,200	295,626	659,100	520	(520)	0	Vacant posts are being covered by agency staff which are usually paid in arrears
Other Expenditure	314,500	314,500	222,500	215,438	314,500	0	0	0	
Income	(47,700)	(47,700)	(47,700)	(46,660)	(46,700)	0	1,000	1,000	
Street Cleaning	925,900	925,900	501,000	464,404	926,900	520	480	1,000	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	3,300	3,300	1,800	1,072	3,000	0	(300)	(300)	
Income	(79,000)	(79,000)	(39,500)	(19,909)	(25,000)	54,000	0	54,000	Income for the year is expected to be lower than budget due to the COVID-19 crisis.
Taxi Licensing	(75,700)	(75,700)	(37,700)	(18,837)	(22,000)	54,000	(300)	53,700	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	
Income	(342,000)	(342,000)	(12,500)	40,296	(111,000)	10,000	221,000	231,000	Income is expected to remain below the budget due to changes to the financial mechanism system and increases in charges, which has resulted in lower income from Surrey County Council. School Recycling income is also lower by £10k due to Covid-19 crisis
Waste Recycling	(342,000)	(342,000)	(12,500)	40,296	(111,000)	10,000	221,000	231,000	
Total Employees	5,202,200	5,202,200	2,574,000	2,456,621	5,202,400	3,070	(2,870)	200	
Total Other Expenditure	3,427,800	3,427,800	2,257,900	1,738,102	3,081,100	0	(346,700)	(346,700)	
Total Income	(4,381,900)	(4,381,900)	(2,312,200)	(1,420,113)	(3,096,100)	1,242,000	43,800	1,285,800	
	4,248,100	4,248,100	2,519,700	2,774,610	5,187,400	1,245,070	(305,770)	939,300	

Appendix C8									
Planning & Economic Development									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	423,200	423,200	209,800	196,076	403,200	638	(20,638)	(20,000)	Savings expected due to a vacant post
Other Expenditure	18,400	18,400	9,700	6,427	18,400	0	0	0	
Income	(410,000)	(410,000)	(205,000)	(147,308)	(307,500)	102,500	0	102,500	Income for the year is expected to be lower than budget due to the COVID-19 crisis.
Building Control	31,600	31,600	14,500	55,196	114,100	103,138	(20,638)	82,500	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	
Income	0	0	0	(296,009)	0	0	0	0	SBC is able to retain 5% of this income to administer CIL. Amounts received in year rely on levies on developments making it difficult to forecast for.
Community Infrastructure Levy	0	0	0	(296,009)	0	0	0	0	
Employees	145,700	145,700	72,700	57,807	146,800	0	1,100	1,100	Recent restructure and new post created for Town Centre Manager. This post is to be funded from the NNDR retention cash allocated to Economic Development.
Other Expenditure	46,700	46,700	23,200	13,300	118,400	132	71,568	71,700	Overspend relating to NNDR retention funded projects for Business Incuator, Town Centre cycle racks and other Town Centre related work / improvements.
Income	0	0	0	0	(42,850)	0	(42,850)	(42,850)	EM3 grant expected to be received soon
Economic Development	192,400	192,400	95,900	71,108	222,350	132	29,818	29,950	
Employees	66,100	66,100	33,100	29,961	59,850	0	(6,250)	(6,250)	Full time post budget being temporary worked against part time.
Other Expenditure	27,500	27,500	13,600	11,501	16,800	35	(10,735)	(10,700)	Less money to be sent onto SCC due to lower collections with search fees.
Income	(155,000)	(155,000)	(77,500)	(61,298)	(77,500)	77,500	0	77,500	Impact on searches in first quarter due to main lockdown period of Covid 19. We have seen a pick up with searches in Q2 but remain cautious on the impact of another lockdown which may be looming in Q3.
Land Charges	(61,400)	(61,400)	(30,800)	(19,837)	(850)	77,535	(16,985)	60,550	
Employees	986,300	986,300	493,200	453,249	915,620	0	(70,680)	(70,680)	Two current vacancies.
Other Expenditure	169,200	169,200	84,500	99,906	181,300	914	11,186	12,100	Variance due to additional legal costs resulting from planning disputes. If these appeals and cases are successsul, some income may be received to reimburse these costs.
Income	(632,100)	(632,100)	(316,100)	(418,539)	(727,160)	(95,060)	0	(95,060)	We are forecasting to receive 72% of the planning fee budget & pre-application advice budget for the year. It is expected that we will receive £245k in PPAs which will offset any loss in income at these levels.
Planning Development Control	523,400	523,400	261,600	134,616	369,760	(94,146)	(59,494)	(153,640)	
Employees	393,300	393,300	196,700	202,776	359,000	0	(34,300)	(34,300)	1 vacancy and hours reduction for 1 employee.
Other Expenditure	71,700	71,700	35,800	64,615	123,600	131	51,769	51,900	Costs associated with local plan. Although not budgeted, these costs were largely expected this year for our local plan.
Income	(71,800)	(71,800)	0	(350)	(56,620)	0	15,180	15,180	This is to fund 2 CIL posts, currently only one post is filled. Variance here will be offset by favourable variance in staff costs.
Planning Policy	393,200	393,200	232,500	267,041	425,980	131	32,649	32,780	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	8,300	8,300	5,200	4,150	8,000	0	(300)	(300)	
Income	(27,400)	(27,400)	(18,200)	64	0	27,400	0	27,400	No Income for the year is expected for this financial year due to the COVID-19 crisis.
Public Halls	(19,100)	(19,100)	(13,000)	4,213	8,000	27,400	(300)	27,100	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	24	20	0	20	20	
Income	0	0	0	0	0	0	0	0	
Staines Upon Thames Programme	0	0	0	24	20	0	20	20	
Total Employees	2,014,600	2,014,600	1,005,500	939,870	1,884,470	638	(130,768)	(130,130)	
Total Other Expenditure	341,800	341,800	172,000	199,923	466,520	1,212	123,508	124,720	
Total Income	(1,296,300)	(1,296,300)	(616,800)	(923,441)	(1,211,630)	112,340	(27,670)	84,670	
	1,060,100	1,060,100	560,700	216,353	1,139,360	114,190	(34,930)	79,260	

Appendix C4									
Communications & Corporate Management									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	256,000	256,000	131,000	119,001	202,300	1,944	(55,644)	(53,700)	Savings expected against overall Retention Allowance budget
Other Expenditure	154,100	172,200	86,600	165,802	258,600	16,584	69,816	86,400	Expenditure on River Thames Improvements of £29k to be funded through reserves, increase in bank charges and expenditure Covid-19 crisis
Income	0	0	0	0	0	0	0	0	
Corporate Management	410,100	428,200	217,600	284,803	460,900	18,528	14,172	32,700	
Employees	0	0	(50,000)	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	
Income	0	0	0	0	0	0	0	0	
Corporate Savings	0	0	(50,000)	0	0	0	0	0	
Employees	214,000	214,000	107,100	89,961	176,780	2,266	(39,486)	(37,220)	1 vacancy - this post will be deleted for 2020-21.
	526,600	526,600	257,000	109,387	543,080	4,714	11,766	16,480	Public address system causing overspend to budget along with extra cleaning products required to deal with Covid19. There is potential scope for this to be funded through budgets unspent for equipment purchases and maintenance.
Other Expenditure									Credit note issued on invoice relating to 1920.
Income	0	0	0	13,416	13,420	13,420	0	13,420	
Facilities Management	740,600	740,600	364,100	212,764	733,280	20,400	(27,720)	(7,320)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	319,100	319,100	0	0	319,100	0	0	0	
Income	(35,000)	(35,000)	0	(897)	(35,900)	0	(900)	(900)	
Insurance	284,100	284,100	0	(897)	283,200	0	(900)	(900)	
Employees	188,600	188,600	93,200	106,911	190,400	1,747	53	1,800	Any overspends will be recharged to Leisure Centre project
Other Expenditure	68,000	68,000	33,800	32,339	68,000	0	0	0	
Income	(5,000)	(5,000)	0	0	(15,000)	0	(10,000)	(10,000)	Expected higher recharges to Runnymede BC for shared services
Corporate Publicity	251,600	251,600	127,000	139,250	243,400	1,747	(9,947)	(8,200)	
Employees	472,500	517,500	235,600	233,114	517,500	0	0	0	
Other Expenditure	63,500	63,500	1,500	2,231	63,500	0	0	0	
Income	0	0	0	2	0	0	0	0	
Project Management	536,000	581,000	237,100	235,347	581,000	0	0	0	
Total Employees	1,131,100	1,176,100	516,900	548,987	1,086,980	5,958	(95,078)	(89,120)	
Total Other Expenditure	1,131,300	1,149,400	378,900	309,758	1,252,280	21,297	81,583	102,880	
Total Income	(40,000)	(40,000)	0	12,521	(37,480)	13,420	(10,900)	2,520	
	2,222,400	2,285,500	895,800	871,267	2,301,780	40,675	(24,395)	16,280	

Appendix C10									
Environment									
Results to	Budget			Actual	Forecast	Covid-19	Non-Covid-19	Total Variance	Comments
30-Sep-20	Original	Revised	YTD	YTD	Outturn	Variance	Variance	to Revised	
	£	£	£	£	£	£	£	£	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	3,500	3,500	2,300	2,840	3,500	0	0	0	
Income	0	0	0	0	0	0	0	0	
Abandoned Vehicles	3,500	3,500	2,300	2,840	3,500	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	23,000	23,000	7,300	7,938	23,000	0	0	0	
Income	(30,500)	(30,500)	(500)	(1,077)	(30,500)	0	0	0	
Allotments	(7,500)	(7,500)	6,800	6,861	(7,500)	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	25,300	25,300	24,100	3,247	4,800	0	(20,500)	(20,500)	No Business rates payment
Income	0	0	0	0	0	0	0	0	
Bus Station	25,300	25,300	24,100	3,247	4,800	0	(20,500)	(20,500)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	10,100	10,100	5,000	6,310	10,100	0	0	0	
Income	0	0	0	(0)	0	0	0	0	
Energy Initiatives	10,100	10,100	5,000	6,310	10,100	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	46,000	46,000	43,600	44,125	46,000	0	0	0	
Income	(25,000)	(25,000)	0	475	(25,000)	0	0	0	
Environmental Enhancements	21,000	21,000	43,600	44,600	21,000	0	0	0	
Employees	984,800	984,800	488,200	472,997	984,800	818	(818)	0	Vacant posts are being covered by agency/ temporary staff which are usually paid in arrears
Other Expenditure	79,000	79,000	16,200	14,713	54,000	321	(25,321)	(25,000)	Savings expected against consultants budget due to delayed work on Heathow expansion
Income	0	0	0	(4,735)	(7,000)	0	(7,000)	(7,000)	Enforcement Notice Charges income with no budget
Environmental Health Admin	1,063,800	1,063,800	504,400	482,974	1,031,800	1,139	(33,139)	(32,000)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	119,400	134,700	42,100	39,129	134,700	0	0	0	
Income	(21,100)	(21,100)	(2,800)	(2,696)	(21,100)	0	0	0	
Environmental Protection Act	98,300	113,600	39,300	36,433	113,600	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	2,881	6,420	0	6,420	6,420	Managing agent costs - awaiting confirmation if to be managed by KGE Ltd.
Income	0	0	0	(10,766)	(16,000)	0	(16,000)	(16,000)	Forecast on basis income will remain consistant with previous months as no change in tenants.
Parks Properties Project	0	0	0	(7,885)	(9,580)	0	(9,580)	(9,580)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	87,200	87,200	29,500	24,776	87,200	0	0	0	
Income	(72,400)	(72,400)	(55,100)	(57,314)	(72,400)	0	0	0	
Parks Strategy	14,800	14,800	(25,600)	(32,538)	14,800	0	0	0	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	12,400	12,400	10,400	5,644	5,800	0	(6,600)	(6,600)	Savings expected due to closure of Public Conveniences
Income	0	0	0	0	0	0	0	0	
Public Conveniences	12,400	12,400	10,400	5,644	5,800	0	(6,600)	(6,600)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	26,400	26,400	13,200	5,132	10,500	0	(15,900)	(15,900)	Savings expected mainly due to no contract payment for Rodent & Pest control
Income	(5,000)	(5,000)	(2,500)	(185)	(1,000)	0	4,000	4,000	
Rodent & Pest Control	21,400	21,400	10,700	4,947	9,500	0	(11,900)	(11,900)	
Employees	0	0	0	0	0	0	0	0	
Other Expenditure	5,500	5,500	0	0	5,500	0	0	0	
Income	0	0	0	0	0	0	0	0	
Water Courses & Land Drainage	5,500	5,500	0	0	5,500	0	0	0	
Total Employees	984,800	984,800	488,200	472,997	984,800	818	(818)	0	
Total Other Expenditure	437,800	453,100	193,700	156,734	391,520	321	(61,901)	(61,580)	
Total Income	(154,000)	(154,000)	(60,900)	(76,299)	(173,000)	0	(19,000)	(19,000)	
	1,268,600	1,283,900	621,000	553,432	1,203,320	1,139	(81,719)	(80,580)	